

By-Laws of the Cave Springs Fire Protection Association

Article I – Name and place of business

- Section 1: Name – The name of the association shall be Cave Springs Volunteer Fire Protection Association. This will be the new name of the former Cave Springs Farm Fire Protection Association. The name change is to be made to update the association.
- Section 2: Place of Business – The principle place of business of the association shall be located in the city of Cave Springs, Arkansas.

Article II – Purpose

The purpose of this association shall be to provide mutual fire protection for its members and to instruct its members in methods and techniques of fire prevention. To serve and protect!

Article III – Boundary of protection

1. North: Bright Road to Elk Road
2. South: Benton County Line
3. West: Brush Arbor Road / Hendrix Road East side
4. East: Burdine Lane West side

Article IV – Membership

- Section 1: Eligibility – Membership will be to property owners within the boundaries described in Article III.
A membership will be required for each dwelling on the owner's property.
Rental property with more than one dwelling will require a membership for each.
Owners of property with no dwelling will be eligible and responsible for membership in case of grass fires.
Multiple dwellings will require membership for each residence at that location.
- Section 2: Membership fees and dues – The initial membership fees shall be \$100.00. This membership fee applies only to members applying after March. Annual dues will be \$40.00. If dues are not paid by April 30 membership will be forfeited and a new membership fee shall be required at \$100.00.
- Section 3: Membership coverage – The membership shall be considered personal property of the buyer and the location is transferable with written notice to the City Clerk of Cave Springs.
- Section 4: Business coverage – A business located in the boundaries as described in Article III will be required to purchase a membership the same as a single dwelling.

Article V – Annual and special meetings

The regular annual meeting of the members shall be held at the time and place designated by the board of directors on ten days written notice. Special meetings shall be held on the same notice at the request of the board of directors or on petition by ten (10) percent of the membership.

Article VI – The board of directors

- Section 1: Numbers and terms of office – The Board of Directors shall consist of 8 members. At the first annual meeting, there shall be elected from the list of eligible members, 8 directors, two of whom shall be elected for a term of 4 years, two for a term of three years, and two for a term of two years, and two for a term of 1 year. Therefore, as the terms of directors expire their successors are duly elected and qualified. Should a vacancy occur due to death, resignation, ineligibility, or failure or refusal to serve, the remainder of the board shall elect an eligible successor to fill the remainder of the unexpired term.
- Section 2: Area representation – Of the board of directors designated in Section 1 of this article all members elected at large with two from the fire department. A total of eight.
- Section 3: Power and duties – The board of directors shall have general power to control and direct the affairs of the association, but may delegate operational duties to officers and employees.
- Section 4: Meetings – The board shall meet at such regular intervals and at such a place as the board shall designate, but in no event less than once each three months. Special meetings may be called by the president on three (3) days notice to each board member.

Article VII – Officers

The officers of this association shall consist of a President, a Vice President, a Secretary, elected by the board from its own meetings at the very first meeting after the annual meeting.

Article VIII – Duties of officers

- Section 1: The President, or in his absence the Vice President, shall preside at all meetings of the membership and of the board. The president shall appoint all committees that he may deem necessary to carry out the purpose of the association, and he shall be an ex-officio member of all committees. The Secretary shall conduct all correspondence of the association, and he shall discharge such other duties as may be assigned to him by the board. All monies shall be given to the City Clerk to be put in the Fire Fund. And the Clerk shall also pay all expenses, and will furnish a financial report to the Secretary.

Section 2: The City Council of Cave Springs, at their March, 1970 meeting volunteered to supply clerical help to this organization for the mailing of annual bills to its members for the receipt of annual dues, for the billing of runs to non-members, etc. In compliance therewith, all monies shall be given to the City Clerk to be put in a Fire Fund. The City Clerk shall be authorized by the Fire Chief or the President of the Association. It is the expressed wish of the membership that each participating fireman be paid \$10.00 for each fire meeting attended, and \$10.00 for each dry fire run, and \$10.00 each for each fire when water is used. And \$10.00 for each medical emergency.

Article IX – Service to non-members

Section 1: Service to non-members will be \$500.00 and after the first hour \$10.00 per fireman at the fire location.

Section 2: Schools and Church property within these boundaries shall be served free of charge.

Article X – Rules of Order

At the regular meeting of the board, and the annual meeting of the membership of the association, the order of business shall be:

- 1st Roll Call
- 2nd Reading of the Minutes
- 3rd Reports
- 4th Unfinished business
- 5th New and miscellaneous business
- 6th Election of Directors or Officers

Ten percent of the total membership in attendance at any meeting shall constitute a quorum.

Article XI – Amendments

These By-Laws may be amended by the affirmative vote of two thirds of all members present at the annual meeting of the membership of the association, or at a special meeting.